



## **INSTALLATION & TAKE DOWN INSTRUCTIONS ~ WELCOME!**

Art gallery is on second floor of Library. Please bring Release form to fill in and review all instructions at [lamorindaarts.org/gallery/exhibitor-information-instructions](http://lamorindaarts.org/gallery/exhibitor-information-instructions)

- **Exhibitors must install their own artwork; curators are present to open cases and answer questions.**
- **Nothing can be nailed, screwed or taped onto any surface in the art gallery.**
- **Exhibitor must provide identification labels at time of install with artist's name, title of work, dimensions, and media for each work displayed.** If artwork is not for sale, please add "NFS" on label or price list.
- **Only museum putty provided by curators can be used.** Labels for artwork on wood panels or white wall must be affixed with museum putty NOT self-stick labels or tape. Self-stick labels can be attached to cardstock or index cards then attached with museum putty.
- Labels in glass cases can be free standing with self-stick labels on folded cardstock or index cards or affixed with museum putty.
- Art gallery is lit with LED lighting day and night including glass cases.
- A 6' ladder is provided; please bring a helper if you need to use it.
- **Sale of Artwork:** During exhibit a sale is indicated by placing **a red dot** on the sold work's label; curators have red dots in Gallery Room storage box.
  - Sales can be completed at the artist reception, and buyer can take possession as long as display is adjusted so that it looks balanced.
  - Buyer can take possession at take down or artist can make other arrangements.
  - A 20 % commission is required to be paid on any sale connected with the exhibit. Please mail a check payable to Lamorinda Arts Council, PO Box 121, Orinda CA 94563.
- There is a six-slot business card holder across from the 3 shelf glass case provided for the use of exhibiting artists (photo p. 10).

***Wood Walls – Four South Facing Recessed Walls Near Interior Library Entrance (see photos)***

Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.

- Prior to show attach wire to back of artwork or frame with flat-eye hooks strung taught across entire width of artwork or frame 2” below top.
- There are 20 vertical rods and 50 hangers to receive wires attached to artwork or frames.
- Each rod can hold 50 lbs. total; two to three artworks per rod, more if artwork is small.
- If artwork is very large and/or heavy, or very horizontal, attach with 2 rods.
- Media holder for your artist statement or other media is provided; look on opposite wall near women’s room sign.

***3 Shelf Glass Case – West Facing, Parallel to White Wall Near Garden Room (see photos)***

- Depending on size, 40+ items can fit in this locked glass case; curators have keys.
- Please use glass cleaning materials stored in Gallery Room to clean glass.
- Media holder for your artist statement or other media is provided; look to left of case underneath poster announcing exhibit.

***White Wall – West Facing, Adjacent to Library Auditorium Doors (see photos)***

- Prior to show attach wire to back of artwork or frame with flat-eye hooks strung taught across entire width of artwork or frame 2” below top.
- There are 20 vertical rods and 50 hangers to receive wires attached to artwork or frames.
- Each rod can hold 50 lbs. total; two to three artworks per rod, more if artwork is small.
- If artwork is very large and/or heavy, or very horizontal, attach with 2 rods.
- LED lights above white wall are to be moved by custodians only.
- Media holder for your artist statement or other media is provided; look for thermostat near three shelf glass case – media holder is underneath it.

***4 Shelf Glass Case – South Facing, Adjacent to Library Auditorium Doors (see photos)***

- Depending on size, 50+ items can fit in this locked glass case; curators have keys.
- Please use glass cleaning materials stored in Gallery Room to clean glass.
- Media holder for your artist statement or other media is provided; look to left of glass case.

**Take Down – Exhibitor must take down artwork on designated day/time; there is no storage.**

Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.

**Wood Wall – Four South Facing Identical Recessed Wood Paneled Walls Beginning at Interior Entrance to Orinda Library**

**Wood Wall 1**



**Wood Wall 2**



Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.

### **Wood Wall 3**



### **Wood Wall 4**



Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.



**Media Holder for Exhibitor Use on Wall Opposite Wood Paneled Walls  
Next to Women's Room**



**L to R, Water Fountain, Trash/Recycle Bins, Media Holder Across from  
Wood Walls**



Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.

***View of Foyer from 3 Shelf Glass Case to Interior Entrance of Orinda Library on Far Left***



**Rectangular metal hanger pictured below is ready to receive wire on back of artwork or frame; wire should span entire width of artwork or frame.**



**Affix wire to artwork or frame with flat-eye hooks strung taught 2” below top of artwork or frame.**

**Metal hanger is easy to position by pulling it away from the wall and moving it left or right. Affix metal hanger to vertical rod with the set screw which you then thumb tighten.**

**Fiberglass rod lies flat against wall and is easily moved to desired position. Go here for link to, “How to hang a painting with**

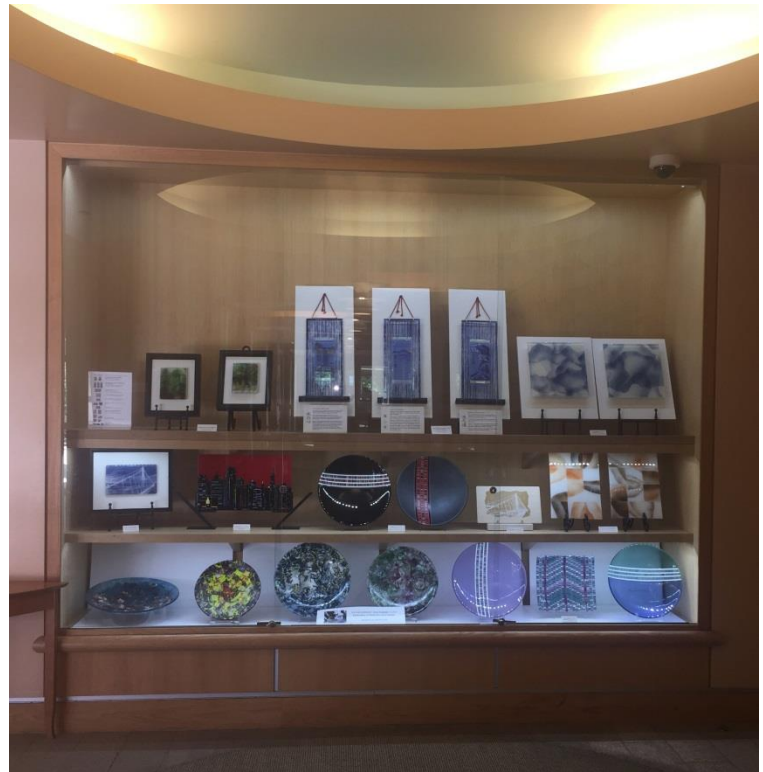
**wire and D-rings” <https://www.thoughtco.com/hanging-a-painting-wire-d-rings-2578378>’.**

Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

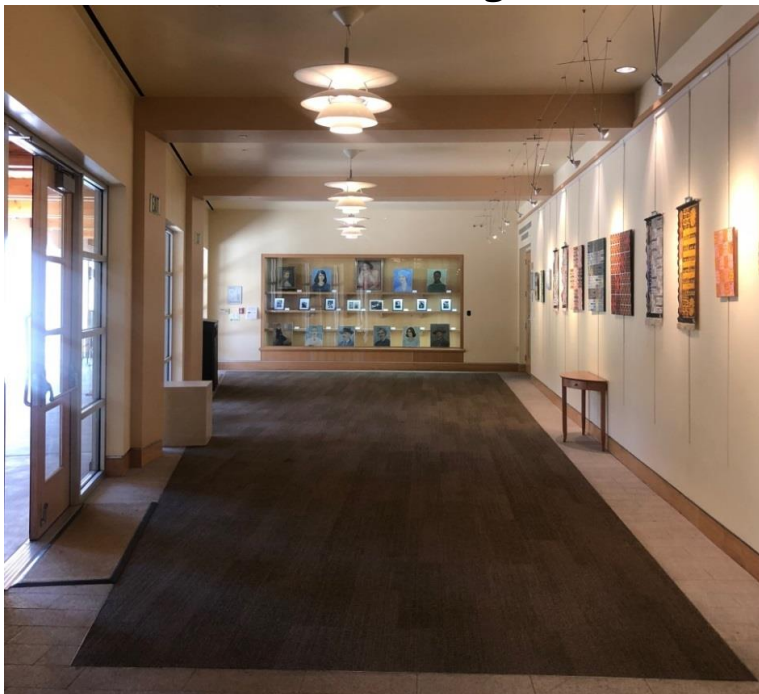
Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.

**3 Shelf Glass Case Next to Garden Room ~ Media Holder for Exhibitor Use on Far Left Under Art Gallery Poster Frame**



**View of 4 Shelf Glass Case from Garden Room ~ Library Auditorium Doors Located in Far Right Corner**



Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.



**White Wall – West Facing Wall Viewed from 4 Shelf Glass Case**



**Same Wall at Other End Showing Media Holder for Exhibitor Use**



Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.



**4 Shelf Glass Case Adjacent to Library Auditorium Doors (not visible on far right)**



**Media Holder to Left of 4 Shelf Glass Case for Exhibitor Use ~ Sample of Exhibitor Use on Right**



The Samuels Family presents an exhibition of Bessie Samuels' artwork

Through the portraits of average people she painted in studio while living in New York, Bessie Samuels provides a window into the faces and fashions of the world in the 1950-60s.

Our grandmother, the late Rebecca (Bessie) Samuels, née Waggenheim, (1900-1980) was a prolific painter during her lifetime. Bessie was born in Riga, Latvia and moved to London in 1910 at age 10 with her family to flee the growing Antisemitism in Eastern Europe. In 1919, she studied painting with Clara Klinghoffer (1900-1970), who would go on to become a world-class artist, at the Slade School of Fine Art, London. Klinghoffer's work is in the collection of the Tate and National Portrait Galleries in London, among many others.

Bessie Samuels, her husband Lester Samuels M.D., and our father Peter Samuels at age seven, emigrated to New York on the HMS Britannia steamship in 1923. While living in Queens, Bessie continued her friendship with Clara Klinghoffer—who had also emigrated to the U.S.—and the two shared a mutual artist studio with other mid-century artists. Bessie painted all her life – portraits, still lifes, animals, cityscapes, and landscapes of places she traveled, some while there, and others from memory.

Artwork in exhibition not for sale

The artistic thread is very much alive in the descendants of Bessie Samuels.

**Peter H. Samuels, M.D.** (1922-2006) (son of Bessie) published many short stories and was an inventor of surgical instruments such as the Hemoclip, which was revolutionary at the time.

**Natalie Samuels Wheeler** (granddaughter of Bessie) has been a board member of the Lamorinda Arts Council for almost a decade and is a graphic designer and writer.

**Nancy Samuels Clare** (granddaughter of Bessie) is a journalist and author who worked as an editor at *Los Angeles Magazine* and was Editor in Chief of the *Los Angeles Times Magazine*. Her most recent book, *The Battle for Beverly Hills*, a history of the 1923 attempted annexation of Beverly Hills by Los Angeles, was recently published by St. Martin's Press.

**Megan Samuels, MCM** (granddaughter of Bessie) is the Enterprise Community Content Manager at VCA, Inc, creates websites for their employees and is a writer.

**Shawn Samuels, M.D.** (grandson of Bessie) is an interventional radiologist in Florida and has also integrated the family's artistic bent into his work, as a musician and in paintings displayed and artistic opening videos that he creates for medical practice art at [www.shawnm.com](http://www.shawnm.com)

**John Clare, 37** (great-granddaughter of Bessie, daughter of Peter Clare) who, before she became partner in the entertainment law firm of Ziffren Brittingham, was an accomplished actor at Harvard College.

**Devan Wheeler, 23** (great-grandson of Bessie and son of Natalie Wheeler) has taken the family's artistic thread into the 21<sup>st</sup> century, weaving striking visual life into the world of tech art design.

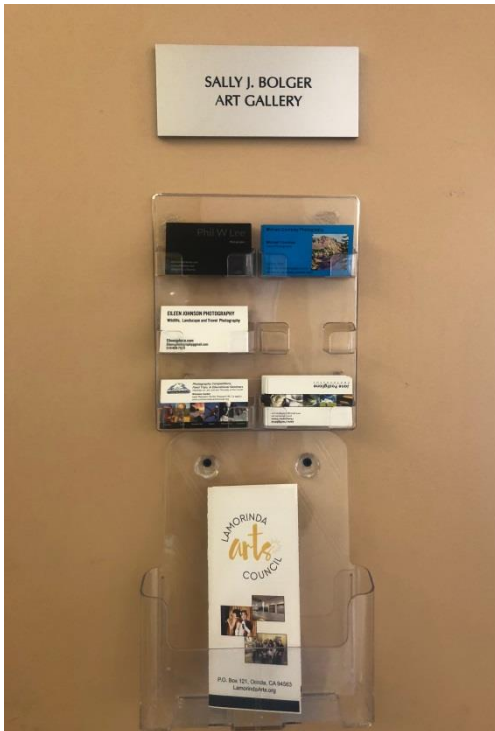
**Madison Rebecca Wheeler, 21** (great granddaughter of Bessie and namesake, daughter of Natalie Wheeler), was the 2019 Orinda Idol middle school and audience award winner and recognized in several visual arts events, including EFO Arts Ambassador, VAC, LPAC, and Nevada County Fair.

Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

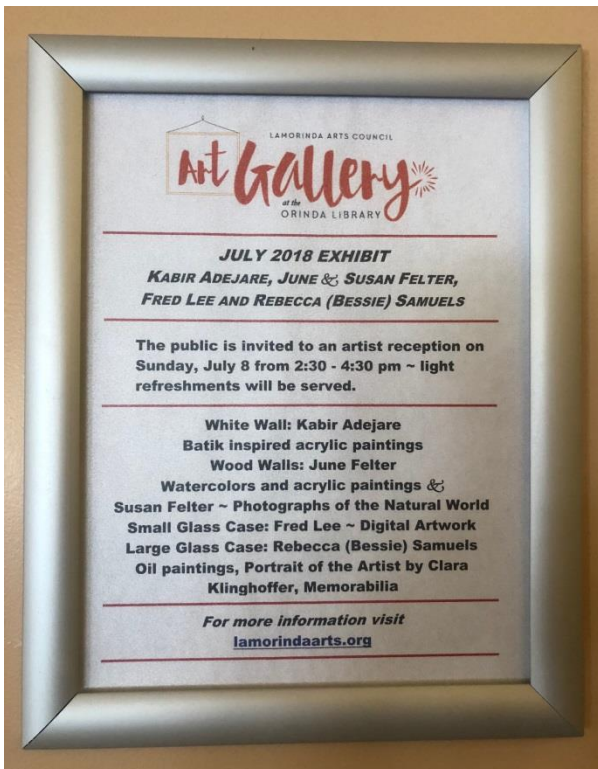
Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.

## **Six-Slot Business Card Holder for Exhibitor Use Across from 3 Shelf Glass Case**



**Media Holder Beneath Business Card Holder is for Lamorinda Arts Council Use Only**

**One of 3 Art Gallery Frames Displaying Monthly Posters Provided by the Lamorinda Arts Council to Highlight Changing Exhibits**



Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.



***View of Outdoor Patio from Inside Art Gallery Near Library Auditorium Doors***



***View of Outdoor Patio ~ Wood Doors on Left Open Facing White Wall ~ Elevator from Orinda Library Plaza Level Not Visible on Far Right***



Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

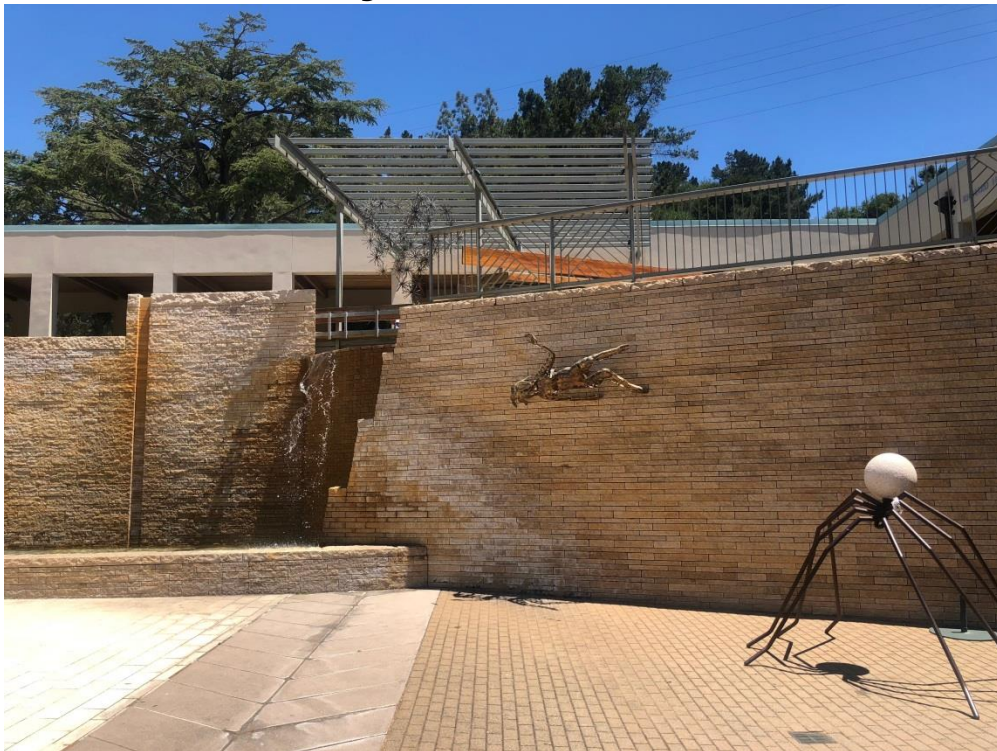
Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.



***View of Seating Area on Outdoor Patio ~ Water Feature Flows in Front of Railing***



***View of Orinda Library Plaza Level ~ Entry to Art Gallery is on Second Level Accessed by Stairs on Left or Elevator on Right***



Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.

**Orinda Library Plaza ~ Elevator Access to Art Gallery on Second Floor  
From Library Parking Garage, Opposite Orinda Association Office  
From Street Entrance on Orinda Way, Go to Rear of Caffé Teatro  
From Community Center, Opposite Orinda Association Office**



**The Lamorinda Arts Council hopes you enjoy exhibiting in the Art Gallery at the Orinda Library. We are proud to display the creative output in our local communities and thank you for doing your part to keep creativity alive and well!**

**The mission of the Lamorinda Arts Council is to ignite and sustain artistic expression and appreciation for all ages throughout Lamorinda.**



Take down is usually the 1<sup>st</sup> day of each month at 10 am (except Jan.); Install is same day at 11 am

Questions? Contact Maggie Boscoe at [gallery@lamorindaarts.org](mailto:gallery@lamorindaarts.org).

Note: Art gallery is curated by an all-volunteer staff from Lamorinda Arts Council; please be respectful of their time.